

CABINET MEETING**9 June 2020****DELEGATION REPORT****DECISIONS TAKEN BY LEAD MEMBERS****Leader (Joint Board with NEDDC and Bolsover DC)**

Decision Record No.	Subject	Delegation Reference	Date of Decision
25/19/20	Internal Audit Consortium Progress Report 2019/2020 and Draft Business Plan 2020/2021	R080L	18 March 2020
<p>Decision</p> <p>That the 2020/2021 Internal Audit Consortium Business Plan be approved.</p>			
<p>Reason for Decision</p> <p>To enable the Joint Board to consider and approve the 2020/2021 Internal Audit Consortium Business Plan.</p>			

Leader

Decision Record No.	Subject	Delegation Reference	Date of Decision
26/19/20	Environmental Health Noise Policy	C000L	28 April 2020
<p>Decision</p> <p>That the Environmental Health Noise Policy, as detailed in Appendix 1 of the officer's report, be approved.</p>			
<p>Reasons for Decision</p> <ol style="list-style-type: none"> 1. To ensure the Council is compliant with current recommended guidance from the Chartered Institute of Environmental Health. 2. To provide information to our customers as part of the digital transformation project. <p><i>Decision taken as a delegated decision under emergency procedures due to the Covid-19 pandemic as agreed by Standards and Audit Committee on 19 March 2020 and enacted by the Chief Executive on 20 March 2020.</i></p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
27/19/20	Housing Delivery Test 2018-19	C000L	28 April 2020
<p>Decision</p> <p>(1) That the results of the Housing Delivery Test be noted.</p> <p>(2) That the Strategic Planning and Key Sites Manager, in consultation with the Cabinet Member for Economic Growth and Assistant Director - Economic Growth, be granted delegated authority to prepare and adopt a Housing Delivery Action Plan as required by the National Planning Practice Guidance.</p>			
<p>Reason for Decision</p> <p>In order to comply with the requirements of national planning policy and guidance.</p> <p><i>Decision taken as a delegated decision under emergency procedures due to the Covid-19 pandemic as agreed by Standards and Audit Committee on 19 March 2020 and enacted by the Chief Executive on 20 March 2020.</i></p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
28/19/20	Absence of Members of the Council	C000L	28 April 2020
<p>Decision</p> <p>That, for the purposes of Section 85(1) of the Local Government Act, 1972, the reason for the absence from meetings of any councillor be approved and their continued absence from meetings be authorised from 19th March 2020 through until the second meeting they are eligible to attend following resumption of member level committees (remotely or with physically present, whichever is the first to occur).</p>			
<p>Reason for Decision</p> <p>To meet the requirements of Section 85(1) of the Local Government Act 1972.</p> <p><i>Decision taken as a delegated decision under emergency procedures due to the Covid-19 pandemic as agreed by Standards and Audit Committee on 19 March 2020 and enacted by the Chief Executive on 20 March 2020.</i></p>			

Deputy Leader (in place of the Leader) as a Cabinet decision pursuant to emergency delegations approved by Standards and Audit Committee on 19 March, 2020

Decision Record No.	Subject	Delegation Reference	Date of Decision
29/19/20	Discretionary Rate Relief Scheme 2020/21	C000L	27 March 2020
<p>Decision</p> <p>(1) That the new policy for discretionary rate relief, as detailed in the officer's report, be approved.</p> <p>(2) That the Assistant Director - Customers, Commissioning and Change, in consultation with the Chief Finance Officer, be granted delegated authority to make decisions related to the application of this scheme.</p> <p>(3) That the Assistant Director - Customers, Commissioning and Change be granted delegated authority to passport an appropriate level of new burdens grant funding to Arvato to meet the administrative costs of the scheme.</p>			
<p>Reason for Decision</p> <p>To devise a scheme of discretionary rate relief which supports Government in responding to coronavirus.</p> <p><i>Decision taken as a delegated decision under emergency procedures due to the Covid-19 pandemic as agreed by Standards and Audit Committee on 19 March 2020 and enacted by the Chief Executive on 20 March 2020.</i></p>			

Deputy Leader

Decision Record No.	Subject	Delegation Reference	Date of Decision
30/19/20	Review of the Code of Corporate Governance and the Annual Governance Statement	C000L	7 April 2020
<p>Decision</p> <p>(1) That the supporting documents to the officer's report, attached at Appendices A, B, C and D, be approved and referred to the Standards and Audit Committee.</p> <p>(2) That a further review of Council compliance with the Code of Corporate Governance be undertaken in 12 months' time.</p> <p>(3) That progress with regard to implementation of the Annual Governance Statement Action Plan be actively monitored by the Corporate Management Team.</p>			
<p>Reasons for Decision</p> <p>1. To enable the Cabinet and the Standards and Audit Committee to monitor compliance with the Code of Corporate Governance.</p> <p>2. In order to comply with the requirements of the Accounts and Audit Regulations 2015.</p> <p>3. To support the maintenance of sound governance arrangements with the Council.</p>			

Cabinet Member for Economic Growth

Decision Record No.	Subject	Delegation Reference	Date of Decision
31/19/20	Land adjacent to 1 Branton Close Boythorpe Chesterfield	G260L	10 January 2020
<p>Decision</p> <p>(1) That the proposed sale of land adjacent to 1 Branton Close, Boythorpe, Chesterfield on the terms set out in the officer's report be granted.</p> <p>(2) That the Property, Procurement and Contracts Law Manager be granted delegated authority to agree late amendments to the sale.</p>			
<p>Reasons for Decision</p> <p>1. To enable development of the site and a capital receipt for the Council.</p> <p>2. To secure a timely and efficient sale.</p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
32/19/20	Land to the rear of 61 Calow Lane Hasland Chesterfield	G260L	10 January 2020
<p>Decision</p> <p>(1) That the proposed sale of land to the rear of 61 Calow Lane, Hasland, Chesterfield on the terms set out in the officer's report be granted.</p> <p>(2) That the Property, Procurement and Contracts Law Manager be granted delegated authority to agree late amendments to the sale.</p>			
<p>Reasons for Decision</p> <p>1. To enable development of the land and secure a timely and efficient sale.</p> <p>2. To enable further capital receipts and resolve Council liability to maintain land with no access.</p>			
33/19/20	Land to the rear of 73A Sheffield Road Chesterfield	G260L	10 January 2020
<p>Decision</p> <p>(1) That the proposed release of a covenant on part of the land to the rear of 73a Sheffield Road, Chesterfield on the terms set out in the officer's report be granted.</p> <p>(2) That the Property, Procurement and Contracts Law Manager be granted delegated authority to agree late amendments to the contract.</p>			
<p>Reason for Decision</p> <p>To enable development of the land and secure a timely and efficient completion of the transaction.</p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
34/19/20	Community Right to Bid Application - Barrow Hill Memorial Hall	EG620L	10 February 2020
<p>Decision</p> <p>That Chesterfield Borough Council lists the Barrow Hill Memorial Hall as an asset of community value.</p>			
<p>Reason for Decision</p> <p>Barrow Hill is considered to meet the criteria for an asset of community value.</p>			
35/19/20	Consideration of continuing the listing of the Wellington Hotel as an asset of community value	EG660L	18 March 2020
<p>Decision</p> <p>That Chesterfield Borough Council continues to list the Wellington Hotel as an asset of community value with a further review period of five years.</p>			
<p>Reason for Decision</p> <p>That the Wellington Hotel is considered to meet the asset of community value criteria.</p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
36/19/20	Sale of Land at Whitebank Close	G260L	26 March 2020
<p>Decision</p> <p>(1) That the sale of land at Whitebank Close, Hasland be approved on the terms set out in the officer's report.</p> <p>(2) That the funding required to complete the replacement car park, as detailed in the officer's report, be approved.</p>			
<p>Reasons for Decision</p> <p>1. To enable new homes and a capital receipt for the General Fund.</p> <p>2. To enable a replacement car parking facility and improved access road and drainage for use by the retained sports club.</p>			
37/19/20	Sale of land to the rear of 61 Calow Lane, Hasland	G260L	2 April 2020
<p>Decision</p> <p>(1) That the sale of land to the rear of 61 Calow Lane, Hasland, be approved on the terms set out in the officer's report.</p> <p>(2) That the Property Procurement and Contracts Law Manager be granted delegated authority to agree late amendments to the sale.</p>			
<p>Reasons for Decision</p> <p>1. To enable sale of the land for a small capital sum.</p> <p>2. To secure a timely and efficient sale.</p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
38/19/20	COVID19 - Commercial Property Portfolio Rental Assistance	G310D	27 April 2020
<p>Decision</p> <p>(1) That the Cabinet Member for Economic Growth approves the terms of the Council's support for its commercial tenants during the period of the COVID-19 lockdown, as set out in the report.</p> <p>(2) That the terms of the Council's support be subject to regular review, in consultation with the Cabinet Member for Economic Growth.</p>			
<p>Reason for Decision</p> <p>To assist commercial tenants who are struggling with their cashflow due to COVID-19 thereby easing the financial burden upon them as they continue to seek to trade, and in the long term to protect businesses, jobs and the Council's rental income stream.</p> <p><i>The decisions were taken under Special Urgency provisions following agreement from the Chair of the Overview and Performance Scrutiny Forum.</i></p>			

Decision Record No.	Subject	Delegation Reference	Date of Decision
39/19/20	Lease of Unit 2 at 6-8 Corporation Street	EG550L	27 April 2020
<p>Decision</p> <p>(1) That the ten year lease of Unit 2 at 6-8 Corporation Street on the terms set out in the officer's report be granted.</p> <p>(2) That the Property, Procurement and Contracts Law Manager be granted delegated authority to agree late amendments to the terms of the lease.</p>			
<p>Reason for Decision</p> <p>To secure an income stream for ten years.</p>			
40/19/20	Sale of land to the rear of 52-54 Lime Avenue Staveley	G260L	20 May 2020
<p>Decision</p> <p>(1) That the sale of land to the rear of 52-54 Lime Avenue, Staveley be approved on the terms set out in the officer's report.</p> <p>(2) The Property, Procurement and Contracts Law Manager be granted delegated authority to deal with any late amendments to the terms of the legal documentation.</p>			
<p>Reason for Decision</p> <p>The Council will receive a capital receipt for the sale.</p>			

Cabinet Member for Town Centres and Visitor Economy

Decision Record No.	Subject	Delegation Reference	Date of Decision
41/19/20	Stephenson Memorial Hall Refurbishment Options Procurement	G000L G560L	14 January 2020
<p>Decision</p> <p>(1) That the appointment of Bauman Lyons Architects and its team of consultants to provide an options appraisal and RIBA Stage 2 designs for Stephenson Memorial Hall, Chesterfield, be approved subject to contract and references.</p> <p>(2) That the payment of £59,387.50 plus VAT to Bauman Lyons Architects and its team of consultants to carry out the work be approved.</p>			
<p>Reason for Decision</p> <p>To make further progress towards a sustainable financial position for the cultural venues.</p>			

Cabinet Member for Housing

Decision Record No.	Subject	Delegation Reference	Date of Decision
42/19/20	Application for Discretionary Disabled Facilities Loan Assistance	HO000L	16 January 2020
<p>Decision</p> <p>That the discretionary Disabled Facilities Loan Assistance be approved for the reasons set out in the officer's report.</p>			
<p>Reason for Decision</p> <p>To enable a severely disabled person to continue living independently and safely in her own home.</p>			

Cabinet Member for Governance

Decision Record No.	Subject	Delegation Reference	Date of Decision
43/19/20	Member-level Meetings 2020/21	GV000L	28 February 2020
<p>Decision</p> <p>(1) That the schedule of member-level meetings for 2020/21 be approved.</p> <p>(2) That the Senior Democratic and Scrutiny Officer be granted delegated authority to make any late amendments to the meeting diary.</p>			
<p>Reason for Decision</p> <p>To allow member-level meetings for 2020/21 to be scheduled.</p>			
44/19/20	Amendments to Representatives on Outside Bodies, Joint Committees, Other Bodies and Charities	GV000L	27 April 2020
<p>Decision</p> <p>That the amended schedule of appointments of representatives to outside bodies, attached at Appendix A to the report, be confirmed.</p>			
<p>Reason for Decision</p> <p>To confirm the amended schedule of appointment of representatives to outside bodies for 2019/20.</p>			

Cabinet Member for Business Transformation

Decision Record No.	Subject	Delegation Reference	Date of Decision
45/19/20	Housing Benefit - receiving electronic claims	CB000L	27 March 2020
<p>Decision</p> <p>(1) That the use of electronic claims in the administration of Housing Benefit and Council Tax Support be approved.</p> <p>(2) That the acceptance of photographs and scanned documents as evidence in support of claims be approved.</p>			
<p>Reasons for Decision</p> <p>1. Allowing residents to apply for benefits electronically will ensure that they can do so without leaving the home, which is especially important in the current climate.</p> <p>2. It is estimated that the demand for the benefit service will be high over the coming days and weeks, therefore services need to be easily accessible.</p> <p>3. There are longer term financial benefits to implementing an electronic claim solution, reducing visits to the Customer Service Centre and reducing the cost of postage and printing.</p>			